



BLUE EARTH COUNTY

BOARD OF COMMISSIONERS
BOARD WORK SESSION AGENDA
FEBRUARY 5, 2013

- 1:30 P.M. Facilities Update
 Mr. Tim Edwards, Physical Plan Director
- 1:50 P.M. 2013 Administrative Priorities (Attached)
 Mr. Robert Meyer, County Administrator
- 2:20 P.M. Break
- 2:30 P.M. Public Works
 Mr. Al Forsberg, County Engineer
- CSAH 17 Turnback Agreement with MnDot
 - Road Maintenance and Ditch Transfer Agreement with the City of Mankato
 - Jordan Sandstone Driveway Permit
 - TH 22 and Adams/CSAH 17 Roundabout Pedestrian/Bicycle Crossings

** Next proposed work session date: March 19th

Blue Earth County Administration 2013 Priorities

Our Mission

To deliver essential services to County residents effectively and efficiently.

Blue Earth County Strategic Priority Definitions

Build the Community

Protect Health, Safety and Well-Being of the Community – Community members feel safe. The County provides a safety net of services to vulnerable residents. The general economic condition of individuals and the community is improving and the community has access to healthcare, education, housing and recreation.

Environmental Stewardship – The County promotes and models sustainable use of natural resources. Long-range planning for economic development, land use and recreation seeks to support the growth of the County while minimizing the costs of urban sprawl.

Leadership – The County's Board and employees demonstrate leadership behavior by:

- Exhibiting truthfulness in communication and decision making
- Focusing on delivering quality services consistent with the mission
- Supporting innovation and collaboration both within the organization and externally with all community agencies and inter-governmental bodies
- Educating residents about County services and engaging them in feedback that proactively impacts the design of County services

Manage the Resources

Stewardship – The County conserves resources through careful maintenance and reinvestment in Community assets and infrastructure.

The Budget will:

- Reflect the priorities of the Strategic Plan
- Allocate resources to their best purpose
- Reflect the maintenance of reserves adequate to ensure sustainability of critical programs during periods of fluctuating and uncertain funding

Measurement of Results – The County will engage in measures of effectiveness and efficiency to show value for taxpayers’ investment and sustained excellence in County government services/programs and to promote continuous learning and improvement throughout the organization. Incorporating best practices and innovative approaches both within programs and within the delivery of programs is expected.

Run the Business

Effective, Accessible, and Responsive – Community members are confident that County government is:

- Providing valuable services and achieving expected results
- Staff and elected officials are easily contacted
- Community needs are responded to quickly and sufficiently
- Excellence in all aspects of client interaction is expected

Productivity - The County continually seeks to improve operations by:

- Collaborating with other local government bodies and private –public partnerships to deliver best-in-class services
- Investing in technology that enhances customer self-service and leverages employees’ capabilities
- Redesigning business processes to minimize duplication, lag time and workflow and to maximize client service and internal controls
- Utilizing risk/needs assessments in the design of County services and programs

Develop the Employees

Attract and Retain Key Talent – Innovative recruitment strategies – such as job sharing and flexible scheduling – are promoted to maximize the pool of qualified candidates. The Compensation Plan reflects salaries necessary to attract skilled personnel. Human Resource policies are designed to promote from within whenever possible and Succession Planning is in place for each County Department and Leadership position.

2013 Priorities:

- 1. Fully implement and utilize LEAN process improvement strategies to streamline processes and eliminate waste.**
- 2. Human Resources automation. Fully utilize technology enhancements and implement additional process improvements.**
- 3. Website expansion resulting in additional self-service and transactional opportunities for residents and consumers.**
- 4. Budget sophistication including improved forecasting and management reporting to aid in decision making.**